



NATIONAL HEALTH INSURANCE BOARD

The Turks & Caicos Islands National Health Insurance Board (NHIB) invites applications from suitably qualified persons for the post of Chief Financial Officer.

POSITION: Chief Financial Officer

Job Summary

The Chief Financial Officer is responsible for directing the fiscal functions of the NHIB in accordance with International Financial Reporting Standards and any other financial management techniques and practices appropriate within the health and insurance industry.

Main Duties and Responsibilities

- Plan, develop, organize, implement, direct and evaluate the NHIB's fiscal function and performance.
- Participate in the development of the company's plans and programs as a strategic partner.
- Evaluate and advise on the impact of long-range planning and the introduction of new programs/strategies
- Provide timely and accurate analysis of budgets, financial reports and financial trends in order to assist the CEO and the Board in performing their responsibilities.
- Develop, implement and enforce financial policies and procedures that will improve the overall operation, efficiency and effectiveness of the company.
- Provide technical financial knowledge and advice to others within the financial discipline.
- May perform other duties as assigned by the immediate supervisor or any other person authorized to give instructions or assignments.
- Lead the timely completion of the financial statement audit process.
- Assist in the completion of key accounting functions such as reconciliations, manage and supervise the finance, compliance and billing teams.

Minimum Qualification & Experience Required:

Candidates should have a Master 's degree in Accounting or equivalent combination of education and experience, preferably with professional qualification as a CPA or any equivalent accounting designation. At least 5 years of experience in a senior finance management role is a must.

REQUIRED KNOWLEDGE AND SKILLS:-

- Experienced financial leader with appropriate industry experience, strong supervisory and mentoring skills, high ethical standards, exceptional analytical and problem solving, well-organized and self-directed, excellent written/verbal communication, speak, read and write in excellent English language, proficient in Microsoft Word, Excel Spreadsheets and Pivot Tables, and Accounting software packages, effective time management skills.
- Solid understanding of international financial reporting standards
- Team worker who is willing to take a hands-on approach to the role.

Salary

- Salary shall commensurate with qualifications and experience.
- **Deadline for submission: December 13, 2013**
- All applications shall be addressed to:

Zaneta Burton
Chief Executive Officer
National Health Insurance Board
Salt Mills Plaza
Providenciales
Turks & Caicos Islands
British West Indies
Email: recruitment@tcinhip.tc